

IEEE National Capital Area Council (NCAC) and Washington Section Joint Meeting  
Tuesday March 06, 2001  
Location: Allie's American Grill, Bethesda Marriott.  
Time: Dinner 6:00 PM, Section & NCAC and meetings beginning at 6:30 PM

#### Minutes

1. Call to Order, Welcome and Approval of Agenda  
Saj Durrani called the meeting to order at 8:02 pm EST.  
Saj acted for Satish Aggarwal, NCAC Chair who could not attend this evening, in his position of Vice-Chair.
2. Approval of Previous Meeting Minutes  
Minutes were distributed at the meeting (but already distributed via email by Don Rickerson) and reviewed by those present...  
Approved by: Doug Holly  
Seconded by: Jerry Gibbon  
At 8:03 pm
3. Treasurer's Report  
Distributed by: Saj Durrani for Jim Allan  
\$10,191.32 Balance. Postal rates have gone up for the Scanner. Report accepted as presented.
4. Chairman/Vice-Chairman's Report
  - 4a. Engineers Week Luncheon report from Saj Durrani.  
Luncheon speaker from QSS on the topic of starting a company.
  - 4b. 2001 New Officers Training  
Held March 03 at Oracle facility in Virginia.
  - 4c. Awards: Saj requested Jerry Gibbon to meet with Ron Aasen and Don Rickerson to discuss recognizing Paul Hazan, Ms. Steinkraus and Ms. Ragan of Montgomery Blair High School for their support during the IT conference. Also Saj recommended that Mr. Fagan receive a plaque.
5. Standing/Ad Hoc Committee Reports
  - 5a. Administrative Office  
NTR
  - 5b. Program Plans  
NTR
  - 5c. Awards Banquet  
Planned for April 21, 2001 see "Scanner" for details.
  - 5d. Conferences  
See Section 4c on "Awards" above.
  - 5e. Membership Development

Howard Needham reported that a few people from NoVa section have contacted him concerning Sr. Membership referrals. These queries generated from article in last "Scanner".

5f. Professional Activities  
NTR

5g. University Relations  
NTR

5h. Publications - SCANNER  
Next deadline for submissions is March 28, 2001.

6. Liaison Reports:

6a. Northern Virginia  
Vince Williams, Chair of Northern Virginia Section,  
NTR

6b. Washington Section  
Shyam Bajpai, Chair of Washington D.C. Section,  
Covered in meeting.

6c. Consultants Network  
(Check Scanner)  
[www.ieee-consultants.org](http://www.ieee-consultants.org)

7. Unfinished Business  
NTR

8. New Business  
Continuing Education courses offered through UMUC will not be possible this year due to their discontinuing non-degreed courses. Rental of facilities still possible but very expensive so need suggestions from those with any contacts with colleges/universities.  
GMU still open to these types of courses.

9. Next Month's Meeting: NCAC and NOVA Section Joint Meeting

April 11, 2001 at Tysons Marriott

10. Adjournment

Meeting adjourned at 8:27 by Saj Durrani, Vice-Chair, NCAC  
Call to adjourn: Jerry Gibbon  
Seconded: Greg Strutt

Attendees: Please refer to the Washington D.C. Section Meeting Report on this co-meeting. Please refer to Washington Section Report for email addresses/ phone numbers.

|                |                                      |                                                                    |
|----------------|--------------------------------------|--------------------------------------------------------------------|
| Shyam Bajpai   | Chair: Washington Section            | <a href="mailto:s.bajpai@ieee.org">s.bajpai@ieee.org</a>           |
| Saj Durrani    | Vice-Chair: NCAC                     | <a href="mailto:s.durrani@ieee.org">s.durrani@ieee.org</a>         |
| Jerry Gibbon   | Conference Chair: NCAC               | <a href="mailto:j.t.gibbon@ieee.org">j.t.gibbon@ieee.org</a>       |
| Howard Needham | Secretary: NCAC                      | <a href="mailto:howardn@ieee.org">howardn@ieee.org</a>             |
| Paul Hazan     | At-large: Washington Section         | <a href="mailto:pmhazan@erols.com">pmhazan@erols.com</a>           |
| Greg Strutt    | Director: Washington Section         | <a href="mailto:gstrutt@home.com">gstrutt@home.com</a>             |
| William Wu     | Chair: Communication Society Chapter | <a href="http://www.atmco.org">www.atmco.org</a>                   |
| Doug Holly     | Secretary: Washington Section        | <a href="mailto:doug.holly@acterna.com">doug.holly@acterna.com</a> |
| John Margosian | Past-Vice-Chair: Washington Section  | <a href="mailto:jmargo@ieee.org">jmargo@ieee.org</a>               |
| Karun Bakshi   | Director: Washington Section         | <a href="mailto:karun.bakshi@lmco.com">karun.bakshi@lmco.com</a>   |

Minutes taken by Howard Needham, NCAC Secretary and respectfully submitted to the officers and members of the Washington/Northern Virginia Sections and the NCAC.